

**THE VIRGINIA BOARD OF SOCIAL WORK
REGULATORY COMMITTEE MEETING**

MINUTES

Friday, July 16, 2010

The Regulatory Committee of the Virginia Board of Social Work ("Board") convened at 9:15 a.m. on Friday, July 16, 2010 at the Department of Health Professions, 9960 Mayland Drive, Richmond, Virginia. Mr. Wayne Martin called the meeting to order.

**COMMITTEE MEMBERS
PRESENT:**

Charles R. Chambers, Jr.
Willie T. Greene, Sr.
Susan Horne-Quatannens
Wayne Martin
Dolores Paulson

**COMMITTEE MEMBERS
ABSENT:**

None

**OTHER BOARD MEMBERS
PRESENT:**

David Boehm
Catherine Moore
Patricia Smith-Solan

STAFF PRESENT:

Evelyn B. Brown, Executive Director
Howard Casway, Senior Assistant Attorney General
Catherine Chappell, Operations Manager
Sarah Georgen, Administrative Assistant
Patricia Larimer, Deputy Executive Director
Elaine Yeatts, Senior Policy Analyst

ORDERING OF AGENDA

Mr. Martin opened the floor to any changes in the order of the Agenda. The Agenda was accepted as presented.

PUBLIC COMMENT

There was no public comment.

APPROVAL OF MINUTES

Ms. Horne-Quatannens moved that the minutes from the April 16, 2010 Regulatory Committee be approved. The motion was seconded and carried.

REVIEW OF BOARD GUIDANCE DOCUMENTS

Ms. Yeatts referenced the Committee's previous discussion regarding the guidance documents currently available on the Board's website. Staff had been requested to reformat the guidance documents posted on the website and extract guidance from minutes and newsletters to be placed in a general guidance document.

Ms. Yeatts presented the following staff recommendations to the Guidance Document on the website:

1. Revisit at a future date Guidance Document 140-1, with respect to the use of confidential consent agreements.
2. Remove Guidance Documents 140-2.1 and 140-2.2 and note in the listing that the documents are in revision.
3. Delete Guidance Documents 140-3.1 and 140-3.2, with respect to release of records.
4. Revise Guidance Document 140-4.2 to delete the note at the end of the document.

Dr. Paulson moved that the Committee recommend to the Board that the guidance documents posted on the website be reformatted in accordance with the aforementioned staff recommendations. The motion was seconded and approved.

UPDATE ON REGULATORY ACTIONS:

Ms. Yeatts advised that the Board's recent recommended changes to the licensure requirements would be addressed in a Notice of Intended Regulatory Action, scheduled to be published on August 2, 2010.

She further updated the Committee on the recent executive order issued regarding the time frame for development and promulgation of regulations. She noted that time limitations had been imposed on the Secretary's office to act upon regulatory actions, but no specific time frame has been designated after approval by the Secretary's office. The decision from the Governor's office on the "clinical course of study" regulatory changes was pending.

NEW BUSINESS:

Ms. Horne-Quatannens requested that the Committee consider implementing a face-to-face meeting requirement for a portion of the continuing education hours towards licensure renewal. She specifically requested that the Committee consider requiring face-to-face training for the ethics requirement.

NEXT MEETING

Mr. Martin requested that the next meeting of the Regulatory Committee be scheduled for Friday, October 15, at 9:00 a.m., with the Board Meeting following immediately thereafter.

ADJOURNMENT

There being no further business to come before the Regulatory Committee Meeting, the meeting adjourned at 10:00 a.m.

Wayne Martin, Chair

Evelyn B. Brown, Executive Director